

## Important Dates and Deadlines!

### Internship Coordinator

**Michael Hanson**, Associate Professor

Office: COE 352

Phone: (615) 898-2335

Cell: (615) 598-7860

Email: [Michael.Hanson@mtsu.edu](mailto:Michael.Hanson@mtsu.edu)

Website: <http://riminternships.mtsu.edu>

Address: P.O. Box 21, Murfreesboro, TN 37132

---

### Submit All Material via D2L on Dates Due

Mon – August 26, 2024:	First day of classes
Sun – September 1, 2024:	Last day to drop classes without a grade <b>Confirmation Forms Due</b> (all interns)
Sat – September 7, 2024:	<b>August Log Due</b> (all interns)
Mon – October 7, 2024:	<b>September Log Due</b> (all interns)
Wed – October 30, 2024:	Last day to drop classes with a grade of “W”
Thur – November 7, 2024:	<b>October Log Due</b> (all interns)
Wed – December 4, 2024:	Last day of classes <b>All Internship Hours Must Be Completed</b> (all interns) <b>November &amp; December Logs Due</b> (all interns) <b>Copy of Thank You Card Due</b> (all interns) <b>Completion Report Due</b> (all interns) <b>*Journal Due</b> (graduate students only)